

February 4th, 2019

A regular sitting of the Council of the Municipality of Stanstead Township held **FOURTH day of FEBRUARY of the year two thousand NINETEEN**, time and place of regular meetings.

PRESENTS: Councillors Louise Hébert, Mary Cartmel, Andrew Retchless, Jean DesRosiers, Pierre Martineau and Christian Laporte.

ALL FORMING A QUORUM chaired by Mayor Francine Caron Markwell.

The Director General and Secretary-Treasurer, Josiane Hudon was also present in accordance with the *Law of Municipal Code*.

There were twenty-one (21) people in the audience.

1. OPENING OF THE MEETING

The mayor, Mrs Francine Caron Markwell, declared the meeting open at 7:30 P.M.

19-02-321

2. ADOPTION OF THE AGENDA

*Proposed by Councillor Andrew Retchless
Seconded by Councillor Mary Cartmel
It is resolved*

THAT the agenda is adopted as it is.

19-02-322

3. APPROVAL OF MINUTES

*Proposed by Councillor Christian Laporte
Seconded by Councillor Jean DesRosiers
It is resolved*

THAT the minutes of January 14th, 2019 be adopted as deposited.

CARRIED

4. FOLLOW –UP ON THE LAST REGULAR MEETING OF COUNCIL

5. REPORT ON THE LAST COUNCIL OF RCM MEMPHREMAGOG

6. QUESTIONS FROM CITIZENS

7. TABLING OF THE MONTHLY CORRESPONDENCE

The secretary of the meeting tabled the list of correspondence received during the last month. Correspondence can be found at the municipal office during regular business hours. The documents will be kept in the archives. Where appropriate, for other non-archived material may be destroyed at the end of the month. Correspondence will be treated in accordance with the directions of the Council.

8. TOWN PLANNING

8.1 Tabling of the summary report of permits

The secretary of the meeting tabled the report of the building inspector for the month of January 2019. A copy of the report was presented to the Council and duly noted.

8.2 Tabling of the Forest Inspection Report

The report of January is tabled to the Council and duly noted.

8.3 Tabling the minutes of the Planning Advisory Committee

There was no meeting held in January.

19-02-323

8.4 Right of way- Lookout on Sheldon road

WHEREAS the municipality will proceed next spring to the erection of a lookout on Sheldon Road;

WHEREAS a servitude on the said lot already exists but for purposes of access to the antenna for the intercommunication of the fire department;

WHEREAS it is expedient to amend this easement or to redo another, in order to provide for the use of the lookout;

***Proposed by Councillor Pierre Martineau
Seconded by Councillor Louise Hébert
It is resolved***

THAT Council authorizes the Director General or, in her absence, the assistant Director General, and the Mayor or, in her absence, the Acting Mayor, to sign for and on behalf of the municipality, the act of servitude and all other related documents.

THAT the expense be appropriate from the FDT grant and the FDR as provided for in the triennial plan.

CARRIED

19-02-324

8.5 Mandate for surveyors – Development of the trail on Kohl, Bégin and Noël

WHEREAS the municipality will proceed, next spring, to the development of a rustic trail on the roads Kohl, Bégin and Noël;

WHEREAS it is necessary to make sure with the surveyors that the trail will be built in accordance;

***Proposed by Councillor Christian Laporte
Seconded by Councillor Jean DesRosiers
It is resolved***

THAT Council authorizes the Director General or, in his absence, the Deputy Director General, to mandate the surveyors to be able to clearly define the route of the path on Kohl, Bégin and Noël.

THAT the expense be appropriate from the FDT grant and the FDR as provided for in the three-year plan (50/50).

CARRIED

9. ENVIRONMENT

19-02-325

9.1 Modernization of the deposit

WHEREAS the 2018 recycling crisis has had a number of repercussions for Quebec municipalities (some sorting centers have declared bankruptcy, others have required the reopening of contracts in order to significantly increase the amount collected per tonne of material treated under penalty of also putting the key under the door);

WHEREAS the municipalities have accepted, having no other choice, in conjunction with Recyc-Québec, to extend these additional amounts to avoid a break in service;

WHEREAS the Council deems it imperative to find sustainable solutions to the current crisis so that we can properly recycle by producing high quality residual materials that meet the requirements of local businesses, all in a circular economy perspective;

WHEREAS, however, there is a simple solution to produce a high quality material at a lower cost: the deposit, when the contents are separated at the source, drastically reduces the rate of contamination of residual materials, because it then avoids breaks and mixtures;

WHEREAS the deposit system has not changed since it came into force in 1984 and it is high time to modernize it by increasing the amount of the deposit and expanding the deposit to new containers;

WHEREAS expanding the deposit to plastic and glass beverage containers is also essential, as these are the two materials that have the highest levels of contamination from sorting centers;

WHEREAS an SOM survey reveals that an overwhelming majority of Quebecers are in favor of the modernization of the deposit, 86% of the population is in favor of an extension of the deposit to plastic water bottles and 91 % is favorable to an extension to wine bottles;

***Proposed by Councillor Pierre Martineau
Seconded by Councillor Mary Cartmel
It is resolved***

THAT the Council supports the modernization of the directive in view of the above.

CARRIED

10. PUBLIC WORKS AND INFRASTRUCTURE

19-02-326

10.1 Training for Public Works Manager - Succeeding as a Foreman

WHEREAS training is offered by the Académie de gestion on how to succeed as a foreman;

WHEREAS it would be appropriate for the public works manager to take part in it in view of the personnel management, organization and planning aspects that his work requires;

***Proposed by Councillor Pierre Martineau
Seconded by Councillor Andrew Retchless
It is resolved***

THAT the municipal council allocates the expense of \$ 1,916.25 plus taxes for the registration of the public works manager Mr. Pierre-Luc Doyon, for the training entitled: "Successful Exercise of the Position of Foreman ", offered by the Management Academy, February 26th, 27th and 28th in Laval.

THAT expenses related to accommodation, meals, parking and travel expenses be reimbursed upon presentation of vouchers and in accordance with the employee's manual.

THAT the amount of the expenditure be appropriate from the budget lines 02 32000 454 and 02 32000 310.

CARRIED

11. TREASURER AND ADMINISTRATION

19-02-327

11.1 Approval of accounts paid and payable

***Proposed by Councillor Louise Hébert
Seconded by Councillor Pierre Martineau
It is resolved***

THAT Council approves the list of submitted accounts payable for the months of January and February 2019, and authorizes the Director General and / or her deputy, to pay accounts payable from the general fund in accordance with the approved list.

Total accounts paid	\$170 353.48
Total accounts payable:	\$ 74 993.35

THAT Council approves the list of salaries for the month of January 2019 for an amount of \$ 28 432.15.

CARRIED

11.2 Report of the delegation of authority

The report of the delegation of powers of the Director General and the person in charge of Public Work and Infrastructure are filed with the Council members.

- Director General's Report \$ 30.88
- Public Work and Infrastructure manager \$ 2 793.46

19-02-328

11.3 Restructuring of the administration-communication committee

WHEREAS it is necessary to restructure the administration-communication committee in order to split them in two and thus rename the component members;

***It is moved by Councillor Mary Cartmel
Seconded by Councillor Andrew Retchless
It is resolved***

THAT Council designates the members of the Administration Committee: Mayor Francine Caron Markwell, Councillors Christian Laporte and Pierre Martineau and Director General Josiane Hudon.

THAT Council designates the members of the Communication Committee: Mayor Francine Caron Markwell, Councillors Jean DesRosiers and Louise Hébert, and Director General Josiane Hudon.

THAT resolution 17-12-001 be amended accordingly.

CARRIED

19-02-329

11.4 Adoption of the revised employee manual

WHEREAS the Council adopted the employee's manual in 2014, as it appears from resolution 2014-10-939;

WHEREAS certain amendments had to be made, particularly following the adoption of Bill 176 (An Act to amend the Act respecting labor standards and other legislative provisions, mainly to facilitate family-work reconciliation);

WHEREAS Council has received a copy of the corrected manual and agrees with the terms;

***It is moved by Councillor Jean DesRosiers
Seconded by Councillor Christian Laporte
It is resolved***

THAT Council adopts the revised employee manual (February 4th, 2019 version) as proposed.

CARRIED

19-02-330

11.5 Amendments to the municipality's salary policy and award of the CPI

WHEREAS Council is free to grant the Consumer Price Index (CPI) to the salaries of employees at the beginning of the year;

WHEREAS the minimum wage will increase to \$ 12.50 per hour on May 1st, an increase of \$ 0.50;

WHEREAS employees who have reached the end of their echelons are only entitled to the increase due to the CPI and that this clause needs to be improved;

WHEREAS it is necessary to specify the section regarding the wage freeze;

***It is moved by Councillor Jean DesRosiers
Seconded by Councillor Mary Cartmel
It is resolved***

THAT Council adopts the amendments suggested by the Administration Committee as proposed.

THAT Council grants the CPI to the salaries of employees retroactively to January 1st, 2019.

THAT the amendments will be incorporated into the policy to form an integral part of it.

CARRIED

12. ENVIRONMENTAL HEALTH

13. PUBLIC SAFETY

19-02-331

13.1 Notice of non-renewal of contract with the city of Magog concerning the prevention service

WHEREAS the municipality has signed an intermunicipal fire prevention service agreement for its territory with the city of Magog which expires on May 31st, 2019;

WHEREAS article 13 of the agreement provides for a notice of non-renewal of at least 90 days before expiry;

WHEREAS the municipality is a member of the Memphrémagog East Intermunicipal Fire Prevention and Protection Board;

WHEREAS the Memphrémagog East Intermunicipal Fire Prevention and Protection Board offers, at a competitive cost, the prevention service to its members who wish it;

***It is moved by Councilor Louise Hébert
Seconded by Councilor Christian Laporte
It is solved***

THAT the Council mandates the director general to inform the city of Magog that the municipality will not renew the intermunicipal prevention service agreement. This agreement will terminate on May 31st, 2019.

CARRIED

19-02-332

13.2 Intermunicipal agreement with the Memphremagog East Intermunicipal Fire Prevention and Protection Board concerning the management of fire prevention

WHEREAS the municipality has received a proposal for an intermunicipal agreement from the Memphremagog East (hereinafter Régie) Intermunicipal Board of Fire Prevention and Fire Protection regarding the management and fire prevention on its territory until December 2020, renewable thereafter by successive period of one year;

WHEREAS the Council declares having read the proposed agreement and wishes to avail itself of the fire prevention services of the Régie;

***Proposed by Councillor Jean DesRosiers
Seconded by Councillor Christian Laporte
It is resolved***

THAT Council accepts the terms of the intermunicipal agreement with the Régie for the fire prevention service in the territory of the municipality.

THAT Council authorizes and mandates the mayor or, in her absence, the acting mayor, and the director general or, in her absence, the assistant director general, to sign for and on behalf of the municipality said agreement.

THAT the amount of the expenditure is appropriate from the budget item concerned.

CARRIED

14. RECREATION AND CULTURE

19-02-333

14.1 Request for support to the Copp's Ferry Museum - Program of financial support for local cultural initiatives of the MRC Memphrémagog

WHEREAS the Municipality has received from the Copp's Ferry Museum a request for moral and financial support for the application for a grant from the MRC Memphrémagog as part of the Memphremagog MRC Cultural Initiatives Program;

WHEREAS the project consists of the exhibition of Georgeville's genealogy and family ties;

***Proposed by Councillor Jean DesRosiers
Seconded by Councillor Mary Cartmel
It is resolved***

THAT the Municipality supports the project described above of the Copp's Ferry Museum presented to the MRC of Memphrémagog as part of the Memphremagog RCM Program, as well as the amount of \$ 5,504 indicated.

THAT Council grants financial assistance of \$ 1,000 in support of this project conditional on the application being accepted by the MRC.

THAT the amount of the expense is appropriate from budget item 02 62102 996.

CARRIED

19-02-334

14.2 Request for support from Band Métis Memphrémagog and Studio Georgeville - Program of financial support for local cultural initiatives of the MRC Memphrémagog

WHEREAS the Municipality has received from Bande Métis Memphrémagog and Studio Georgeville a request for moral and financial support for the grant application to the MRC Memphrémagog as part of the Memphremagog MRC Cultural Initiatives Program;

WHEREAS the project consists of highlighting the creations of Aboriginal and Métis artisans through animations, demonstrations and workshops on Canada Day;

***Proposed by Councillor Jean DesRosiers
Seconded by Councillor Louise Hébert
It is resolved***

THAT the Municipality supports the project described above of Band Métis Memphrémagog and Studio Georgeville presented to the MRC of Memphrémagog as part of the Program of financial support for cultural initiatives of the MRC Memphrémagog, as well as the amount of \$ 2 950 indicated.

THAT Council grants financial assistance of \$ 500 in cash only in support of this project conditional on the application being retained by the MRC.

THAT the amount of the expense is appropriate from budget item 02 62102 996.

CARRIED

19-02-335

14.3 Designation of school perseverance days

WHEREAS the Council wishes to encourage school perseverance for the youth of the municipality and / or MRC Memphrémagog;

***Proposed by Councillor Andrew Retchless
Seconded by Councillor Louise Hébert
It is resolved***

THAT Council designates the dates from February 11nd to 15th, 2019 as School Perseverance Days in the Municipality of Stanstead Township.

THAT the Council supports the Partners Project for Educational Success and all the partners mobilized around the fight against dropping out - including those involved in education, politics, local and regional development, health, research, community, early childhood, media and business - to make Eastern Township a region that values education as a real development lever for its communities.

THAT a copy of this resolution be sent to the Partners Project for Educational Success.

CARRIED

19-02-336

14.4 Acquisition of sports furniture for the multifunctional surface at Thayer Park

WHEREAS last November, the Council authorized the presentation of the "sports furniture" project to the Ministry of Education and Higher Education as part of the Sports and Recreational Facilities Support Program - phase IV and that the municipality undertook to pay its share of the costs eligible for the project and to pay for the ongoing operating costs of the project as set out in resolution 18-11-264;

WHEREAS it is necessary to purchase sports furniture in order to receive it in time for the spring;

WHEREAS the Development Officer had received several bids and those proposed were the most advantageous;

***Proposed by Councillor Mary Cartmel
Seconded by Councillor Louise Hébert
It is resolved***

THAT Council authorizes the following sports furniture acquisitions to be installed on the multifunctional park at Thayer Park:

- Marcel Lemieux - pickleball set - \$ 370, taxes and delivery included;
- Sportsystems Canada - 2 basketball poles with nets - \$ 5,583.10 plus taxes (slabs not included), delivery included;

THAT the expense totals \$ 5,953.10 plus taxes and is appropriate for the free surplus, as provided for in the triennial plan.

CARRIED

15. VARIA

16. SECOND QUESTION PERIOD

19-02-337

17. CLOSING SITTING

The adjournment was proposed by Councillor Andrew Retchless, at 8:51 P.M.

Mrs. Francine Caron Markwell
Mayor

Me Josiane Hudon
**Director General and Secretary-
Treasurer**

THE PRESENT VERSION IS NOT OFFICIAL; THUS, THE FRENCH TEXT PREVAILS.