

June 25th, 2014

An extraordinary meeting of the Council of the Municipality of the Stanstead Township held **TWENTY-FIFTH day of June of the year two thousand FOURTEEN**, at 5h30 p.m, at the same place of regular meetings.

PRESENT: Gaétane Langlois Gaudreau, Janet Cooper, George C. Atkin, Dany Brodeur, Pierre Martineau and Christian Laporte

ALL FORMING A QUORUM chaired by Madam Mayor Francine Caron Markwell.

The Acting Director General and Secretary-Treasurer, Monique Pépin, is also present in accordance with the *Law of Municipal Code*.

There is (1) person in the audience.

OPENING OF THE MEETING

The Mayor, Mrs. Francine Caron Markwell, declared the meeting open at 5:30 pm.

Members of the council attest to having received the notice referred to in article 156 of the *Municipal Code*, at least two days prior to the meeting.

The Mayor reminded the members of the Council and the citizens present that the deliberations and question period, during this meeting, would focus exclusively on the topics on the agenda, in accordance with article 153 of the *Municipal Code*.

14-06-776

1 ADOPTION OF THE AGENDA

Proposed by councillor Gaétane Gaudreau

Seconded by councillor Pierre Martineau

It is unanimously resolved

THAT the agenda be adopted as is with the deletion of no. 5

1. Adoption of the agenda
2. Hiring Mr. Justin Doyle
3. Buying a laptop -. Civil security
4. Buying a printer for inspectors and public roads department
5. Formation of a firefighter with the firm EducExpert (**DELETED**)
6. Affected Surplus (writing)
7. Photos for Councillors (possibly employees too for identity cards).
8. Assistance Program maintenance of the road network (PAERRL)
9. Questions from citizens
10. Closing of the meeting

ADOPTED

14-06-777

2. HIRING MR. JUSTIN DOYLE

WHEREAS the municipality has made a request to the Government of Canada (Canada Summer Jobs)

WHEREAS Canada created the Canada Summer Jobs, a component of the Youth Employment Strategy, under which financial assistance may be granted to employers to encourage them to hire students to help them get a job and / or career-related skills;

WHEREAS the municipality has retained Mr. Justin Doyle as head of environmental communications;

Proposed by councillor Dany Brodeur

Seconded by councillor Gaétane Gaudreau

It is unanimously resolved

THAT Council hires Mr. Justin Doyle as head of environmental communications for thirty-seven and one-half (37.5) hours per week.

THAT the wage is set at \$ 15 / hour.

THAT the Government of Canada will reimburse the municipality the sum of \$5.18 per hour for a maximum contribution of \$1,360.

THAT the start date for his employment work is June 9th, 2014.

THAT Council welcomed Mr. Doyle.

ADOPTED
budget item: 02610 00141 and following
revenue item: create a post 01 21900 004 Canada Summer Jobs

14-06-778

3. BUYING A LAPTOP- CIVIL SECURITY

WHEREAS the municipality adopted an emergency plan in 2013;

WHEREAS, the committee met on last June 13;

WHEREAS the recommendations of the plan is to have a laptop to use for civil security;

WHEREAS an anchoring security cable and a cable lock for the laptop will be located in the Council office;

WHEREAS the Acting Director General accepted the bid of the company ASR for a laptop in the amount of \$ 779.05 plus taxes;

*Proposed by councillor Janet Cooper
Seconded by councillor Gaétane Gaudreau
It is unanimously resolved*

THAT Council authorizes the purchase and payment of this computer in the amount of \$ 779.05 plus taxes.

ADOPTED
budget item: SURPLUS

14-06-779

4. BUYING A PRINTER FOR INSPECTORS AND PUBLIC ROADS DEPARTMENT

WHEREAS the inspectors and the manager of public roads must use the printer on the second floor;

WHEREAS this consumes an unnecessary amount of time;

WHEREAS the Acting Director General accepted the bid of the company Computer ASR for a printer at a cost of \$ 807.70 plus taxes;

WHEREAS the inspectors and the manager of the roads will continue to use the printer on the second floor for major works;

*Proposed by councillor Gaétane Gaudreau
Seconded by councillor Dany Brodeur
It is unanimously resolved*

THAT Council authorizes the purchase and payment of the printer in the amount of \$ 807.70 plus taxes.

ADOPTED
budget item: SURPLUS

WITHDRAW

5. FORMATION OF A FIREFIGHTER WITH THE FIRM EDUCHEXPERT

14-06-780

6. AFFECTED SURPLUS (WRITING)

WHEREAS the municipality has a surplus of \$ 239,750 allocated;

WHEREAS, the Board reviewed the assignments related to this surplus and these

will never be realized;

**Proposed by Councillor Pierre Martineau
Seconded by Councillor George Atkin
It is unanimously resolved**

THAT Council requests that the appropriated surplus is transferred to the free surplus of the Municipality of Stanstead Township.

ADOPTED
copy to accounting

14-06-781

7. PHOTOS- COUNCILORS, FIREFIGHTERS AND EMPLOYEES

WHEREAS photos of council members should be taken to place on the website of the municipality and to insert their identity card;

WHEREAS the Acting Director general contacted Mr. Jacques Courtemanche who has provided us with a quote of \$ 275 plus taxes for photos of board members and employees of the office including inspectors and public roads staff;

WHEREAS the quote for photos of firefighters was an additional \$ 161 plus tax;

**Proposed by Councillor Pierre Martineau
Seconded by Councillor George Atkin
It is unanimously resolved**

THAT Council authorise the payment of \$275 plus tax and \$161 plus tax for the photos of council members, employees and firefighters respectively.

ADOPTED
budget item : 02 110 00 341
02 130 00 419
02 320 00 650
02 610 00 670

14-06-782

8. ASSISTANCE PROGRAM MAINTENANCE OF THE ROAD NETWORK (PAERRL)

WHEREAS the municipality must complete a statement of accountability in relation to the support and maintenance of local roads program and that statement must be sent duly completed no later than June 30th, 2014 for the period ending December 31st, 2013;

WHEREAS the Ministry of Transportation has paid compensation of \$ 127,433 for maintenance of local roads for the calendar year 2013;

WHEREAS compensation distributed to the Municipality is intended for routine and preventive maintenance of local roads 1 and 2 and the bridge elements located on these roads, which are the responsibility of the Municipality;

WHEREAS this resolution is accompanied by Appendix A identifying the interventions made by the Municipality on the above routes;

FOR THESE REASONS

**Proposed by Councillor Pierre Martineau
Seconded by Councillor Dany Brodeur
It is unanimously resolved**

THAT Stanstead Township inform the Ministry of Transportation of the use of offsets for routine and preventive maintenance of local roads 1 and 2 and the bridge elements located on these roads, which are the responsibility of the Municipality in accordance with the objectives of the assistance program for at the local road maintenance ..

ADOPTED

9. QUESTIONS FROM CITIZEN

14-06-783

10. CLOSING OF THE MEETING

Closing of the meeting was proposed by Councillor Gaétane Gaudreau at 5h35 pm.

ADOPTED

**Francine Caron Markwell,
Mayor**

**Monique Pépin,
Acting Director General
and Secretary--tresaurer**

I, Francine Caron Markwell, Mayor of Stanstead Township, certify that the signing of these minutes is equivalent to my signature on all resolutions contained within the meaning of Article 142 (2) of the Code News.

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